

Constitution and Bylaws

Constitution

Article I - Name

Section 1: The name of this association shall be the "American Glavcot Rabbit Society". Hereafter it may be referred to as the AGRS.

Article II - Object

Section 1: To foster and improve the exhibition of the Glavcot breed in all its varieties.

Section 2: To provide memberships to all those interested in promoting and/or supporting the Glavcot breed.

Section 3: To aid in the development and creation of interest in the use of the Glavcot breed for meat, fur, exhibition and as companion animals.

Section 4: To maintain a sweepstakes system to promote the exhibition of the Glavcot breed.

Section 5: To acknowledge and support the youth of the AGRS through youth activities and through AGRS leadership roles.

Article III - Affiliation

Section 1: This association shall be associated with the American Rabbit Breeders Association.

Article IV - Membership

Section 1: Any person may apply to become a member of the AGRS by submitting a completed membership application to the AGRS Secretary along with payment of (1) years dues (Adults – Nineteen (19) years of age and older and Youth - aged under Nineteen(19) years of age.) By submitting an application to the AGRS secretary the person(s) on the application agree to follow all rules, regulations and mandates of the AGRS.

Section 2: New memberships should be acknowledged with the issue of a AGRS membership card. All membership expiring in the then current year shall expire as of December 31st.

Section 3: The AGRS Board of Directors reserves the right to accept or reject, for just cause, any application for membership. This action would require unanimous approval of the board.

Section 4: All members who do not renew their membership within (30 Days) of the expiration of the date listed on their membership card shall forfeit all privileges.

Section 5: All members upon reaching the age of Sixteen (16) shall have the privileges of voting by mail of the election of officers and for elective members of the AGRS Board of Directors and put forward amendments to the Constitution and Bylaws.

Section 6: Members may NOT vote by proxy. Voting by proxy is defined as consenting for another officer or member to cast your vote for you in your absence. Any member to be found voting by proxy may have their membership revoked by the decision of the board.

Article V - Officers

Section 1: All elected office positions must be held by an adult member. Any member upon reaching the age of Sixteen (16) may run for a director position.

Section 2: The elected officers of the AGRS will consist of the President, Vice-President, Secretary/Treasurer, and four (4) directors. These officers are to be elected by a majority vote by mail of the AGRS membership. There will be 4 (4) districts represented by directors in the AGRS. The regions are to be as follows; District West (AK, AZ, CA, CO, HI, MT, NV, NM,OR, UT, WA, WY), District Central(AL, AR, IL, IN, IA, KS, KY, LA, MI, MN, MS, MO, NE, ND, OK, SD, TN, TX, WI), District East(CT, DE, FL, GA, ME, MD, MA, NH, NJ, NY, NC, OH, PA, RI, SC, VT, VA, DC, WV), District International(All Other Countries and U.S. Territories)

Section 3: Any member, in order to be eligible for office, must actively be engaged in the breeding of Glavcot rabbits, be a member of The American Rabbit Breeders Association, and must have been a member in good standing of this club for at least one (1) year prior to elections, all interested members will be eligible to run for office. Any one (1) member may not hold more than one (1) position on the AGRS board of directors at the same time.

Section 4: All elected members of the board of directors shall be granted a term in office of two (2) years. To maintain the continuity of the club only half the officers will be elected in any given year. President, Treasurer, District Directors Central and International, will be elected on even years and Vice-President, Secretary, and District Directors West and East will be elected on odd years.

Section 5: The term of the elected officers shall begin on July 1st of the year of the election.

Section 6: Sudden vacancies of an office shall be appointed by the President with two thirds (2/3) majority vote of the AGRS board.

Article VI - Discipline

Section 1: The AGRS Board of Directors shall reserve the right to suspend or expel or reject a membership application or renewal, for conduct which in its judgment warrants such action. This action would require unanimous approval of the AGRS board. Any person expelled or rejected from membership shall not be considered for membership for two (2) years after judgement.

Section 2: Any charge brought against a member for misconduct/or misdoing, must be made in writing and signed by the author and forwarded to the Secretary/Treasurer. The AGRS secretary shall then inform the AGRS Board of Directors of the receiver of a complaint. The AGRS will send a copy of the received complaint to the accused member by registered mail no later than ten (10) days after received. The accused member shall have thirty (30) days from the date of mailing to respond to the complaint in writing. Said response is to be forwarded from the AGRS Secretary/Treasurer to the board of directors for their review and determination of any necessary action. In the event that the accused member does not reply within the given period the AGRS board will continue with their review and determination of necessary action. The accused member will then forfeit all rights to appeal any determined actions.

Section 3: Any officer or director who becomes delinquent in his/her dues shall be given written notice by the AGRS secretary/treasurer from which this receipt they have thirty (30) days to correct, if not corrected this officer will become vacant at which time the president will appoint a new member for this office with two thirds (2/3) approval of the board of directors.

Section 4: If any officer/director fails in the fulfillment of his/her duties and/or displays lack of interest in AGRS matters the board of directors shall by two thirds (2/3) vote request that the officer or director resign, if said member fails to resign the board of directors may by two thirds (2/3) vote declare this office vacant.

Section 5: In the event that an officer and/or director has been removed from office pursuant to Section 4 of this article, said member shall not be eligible to submit a petition nor be appointed/run for office for three (3) years.

Article VII - Meetings

Section 1: The AGRS board shall communicate by email, mail, phone etc. regularly no less than once per quarter. The AGRS will have at least one meeting to coincide with the ARBA national convention.

Section 2: Should the need arise the president may call a meeting of the Board of Directors at any time via mail, teleconference or electronic transmission (email, fax, etc.).

Section 3: Results of any balloting among the AGRS board of directors is to be kept on file by the office of the AGRS secretary/treasurer for no less than two (2) years following the vote. An AGRS board of directors' member failing to notify the President of their vote within ten (10) days of notification shall resign their right to vote in the matter.

Article VIII - Amendments

Section 1: Any member may submit an amendment to the constitution and bylaws committee by forwarding said amendment to the chairperson of said committee by June 1st. The said amendment must be signed by no less than five (5) AGRS members in good standing.

Section 2: Any proposed amendment will be published in the AGRS newsletter and then placed on the next general ballot sent to the membership to be voted upon. Any amendment receiving majority vote by the membership shall be adopted.

Section 3: Any member in attendance of the annual meeting of the board of directors shall have the privilege to present an amendment to be voted on during this meeting, any amendment that receives majority vote shall be adopted and become effective as of July 1st of the following year.

Bylaws

Article I - Membership Fees

Section 1: Changes in membership fees shall be recommended by the board of directors and be voted on by a majority vote at the annual club meeting during ARBA Convention.

Individual: \$10/1 Year \$25/3 Years

Youth: \$5/ 1 Year \$10/3 Years

Couple: \$15/1 Year \$40/3 Years (2 Adults in Same Household)

Family: Add \$1/Year/Child Example: 1 Year W/ 3 Children = \$18(\$15 Couple + \$1/Child)

All membership dues will be prorated as follows, any member joining after June 30th will be charged 1/2 their first year's dues.

Section 2: All members shall be notified per mail or electronic communication by the AGRS secretary/treasurer no less than thirty (30) days prior to the membership expiration. On the date of expiration, the member shall have thirty (30) days to renew said membership without losing membership privileges.

Article II - Duties of Officers

Section 1: The president of the AGRS with the approval of the board may appoint all committees and fill all vacancies. He/She shall perform all other duties pertaining to that office. The president may only vote in case of a tie. At all AGRS meetings where the president and vice-president are absent, the board of directors shall appoint a chairperson for that meeting.

Section 2: The Vice-President shall perform all presidential duties when the president is absent or unable to serve. In the case that the president office becomes vacant the vice-president shall fill the vacancy for the remainder of the term.

Section 3: The AGRS Secretary/Treasurer is to be the custodian of all funds: shall maintain a bank account in the name of the AGRS, shall maintain a complete set of books and records, shall issue all show sanctions, shall advise and consult the president on any unusual matters, shall furnish a quarterly report to the membership on the AGRS's financial condition, shall pay all claims promptly approved by the AGRS board of directors, and shall perform such duties in a timely manner that pertain to this office or as asked by the AGRS board as well as maintaining current membership files, notify members no less than thirty days(30) prior to their membership expiration

Section 4: The AGRS Board of Directors shall have the authority to make such laws, establish such rules and adopt such regulations as may be required for its membership as well as approve all issues that may arise not covered by the constitution and bylaws while also approving expenditures.

Article III - Standing Committees

Section 1: The AGRS president may form all necessary standing committees made of AGRS members in good standing with approval of the board of directors with two thirds (2/3) majority vote. All committees must include an officer or director of the AGRS.

Section 2: The president shall appoint a newsletter editor by July 1st of every year, failure to do so shall leave the appointment to the board of directors with two thirds (2/3) majority vote.

Section 3: The president shall appoint a sweepstakes keeper by July 1st of every year, failure to do so shall leave the appointment to the board of directors with two thirds (2/3) majority vote. The sweeps keeper shall handle all completed sanctions as well as produce an updated sweepstakes standing no less than every sixty (60) days to be posted to the club website as well as the following newsletter.

Section 4: There shall be an election committee formed of no less than three (3) club members that are not current officers and directors and that do not intend to run for office in the election in which said members serve.

Members interested shall express in written form their interest in this committee. The president will appoint a chair with a board of directors vote of two thirds (2/3) majority. This committee is in charge of preparing all ballots as well as distributing them. All ballots are too be mailed to the election chair and remained sealed until a meeting of this committee can be had where ballots will be counted. Results will be announced no later than the end of ARBA convention at which time the results will be posted in the AGRS newsletter for all members to see.

Section 5: There shall be a constitution committee formed of five (5) members in good standing. The president is to appoint a chair from the current board of directors. All appointments must be approved by two thirds (2/3) vote of the board of directors. This committee will accept all proposed changes to the constitution and bylaws which in turn will review and submit to the general membership in the soonest membership vote. All submissions must be submitted no later than March 1st.

Section 6: There shall be a standards committee of five (5) members in good standing appointed by the president in which the president will chair. The four (4) remaining members must be approved by the board of directors by a 2/3rds majority vote. This committee will review that standard and any proposed changes by the membership of the club and submit any proposed standard changes that have been approved by two thirds (2/3) vote of the membership by June 1st of the fourth year of the current ARBA SOP to the ARBA Standard Committee.

Section 7: Alongside the above-mentioned committees the president may appoint any other needed committees with two thirds (2/3) majority vote of the board of directors.

Article IV - Election Procedures

Section 1: Any member in good standing who wishes to run for office and having been an AGRS member for at least one (1) year prior to the election must submit their name to the election chairperson to be included on the ballot as a nominee for their chosen office. No person may run for more than one office at any given time. In the event that no member interested has been in good standing for at least one (1) year prior to election, all members in good standing will be eligible to run for office. Any one (1) member may not hold more than one (1) position on the AGRS board of directors.

Section 2: In the event any office does not receive a nominee, the president shall appoint two (2) board of director's members and one (1) general membership member to find a nominee for said office.

Section 3: The election committee chair shall be responsible for sending ballots to the eligible members. Ballots shall be sent no later than May 1st. The election committee shall count all eligible ballots and announce the results at the annual club meeting at ARBA convention. The reverse side of all ballots shall remain blank.

Section 4: Facsimiles and copies of the ballots should be considered non-acceptable and shall be considered void. Valid and voided ballots shall be, sixty (60) days following the election be forwarded to the secretary/treasurer to be held for a period of two (2) years.

Section 5: The candidate for office with the most votes shall be declared the winner. If a member is running for an office unopposed, they shall be declared the winner by the board of directors.

Section 6: The president shall notify all candidates of the results of the election after he/she receives the results from the election chair person.

Section 7: In case of a tie, selection shall be made by two thirds (2/3) majority vote of the AGRS board of directors prior to July 31st.

Article V - Parliamentary Authority

Section 1: In order to transact business at any general membership meeting of the AGRS, a minimum of four (4) officers in attendance shall constitute a quorum. If no quorum is present, the presiding officer may adjourn the meeting to a day and hour of his/her liking. No decisions may be made at any such meeting lacking a quorum; however, reports, communications and discussions can be heard. Any officer participating in a conference call or video conference of the meeting shall be considered in attendance and included in the count for a quorum. If participating via conference call, the phone shall be placed on speakerphone so that all members in attendance may hear what this officer has to say and how they are voting.

Article VI - Order of Business

Section 1: The order of meetings shall be as follows.

- 1.) Call to Order
- 2.) Roll Call of Officers
- 3.) Reading of Minutes
- 4.) Report of Committees
- 5.) Reading of Communications
- 6.) Unfinished Business
- 7.) New Business
- 8.) Report of Officers
- 9.) Discussion
- 10.) Adjournment